

**CHELMSFORD HIGH SCHOOL ALUMNI ASSOCIATION HALL OF FAME
CHS GRADUATE APPLICATION FOR NOMINATION**

NOMINEE: _____
First Name *M.I.* *Maiden/Former Name* *Last Name*

CHS Class of: _____

Address Line 1

Address Line 2

City *State* *Zip Code*

Telephone

If deceased:

Date of death

Family or contact to notify *Telephone*

NOMINATING SPONSOR:

Name

Address Line 1

Address Line 2

City *State* *Zip Code*

Telephone

CHS Graduate: No Yes: CLASS of: _____

Nomination Date: _____

Please complete nomination application and all supporting details and submit electronically to chsaanomination@gmail.com or you may send the completed packet by mail to:

CHELMSFORD HIGH SCHOOL ALUMNI ASSOCIATION
HALL OF FAME COMMITTEE
200 RICHARDSON ROAD
N. CHELMSFORD, MA 01863

Nominee Name: _____

COVER LETTER

Cover letter should be limited to 1 to 1 ½ pages and summarize the key accomplishments of the nominee. Providing a narrative to put into context the accomplishments and attributes of the candidate will help the selection committee come to better appreciate the accomplishments listed in the application. (A sample Cover Letter is provided for your reference at the end of this document.)

(continue on next page if more space is needed)

Nominee Name: _____

Cover Letter Continued (if needed)

A large, empty rectangular box with a thin black border, intended for the continuation of a cover letter.

Nominee Name: _____

CHELMSFORD HIGH SCHOOL

List significant accomplishments and contributions while a student at Chelmsford High School. You may provide a brief narrative and/or bullets to include aspects such as:

- Honors and Awards
- Activities (School-based, extracurricular, other)
- Service and Volunteerism
- Athletics
- Leadership
- Scholarships

(continue on next page if more space is needed)

Nominee Name: _____

Chelmsford High School Continued (if needed)

Nominee Name: _____

POST SECONDARY EDUCATION
(IF APPLICABLE)

List significant accomplishments and contributions while a student at post-secondary educational institutions. You may provide a brief narrative and/or bullets to include aspects such as:

- Schools Attended
- Degrees Attained
- Fields of Study
- Co-op Experience
- Scholarships
- Honors, Awards and Recognition
- Service and Volunteer Activities
- Leadership
- Athletics
- Extracurricular and Community Activities
- Dates corresponding to achievements and milestones

(continue on next page if more space is needed)

Nominee Name: _____

Post Secondary Education Continued (if needed)

Nominee Name: _____

PROFESSIONAL BACKGROUND/MILITARY SERVICE

List significant accomplishments and contributions achieved in your professional and/or military career. You may provide a brief narrative and/or bullets to include aspects such as:

- Professional work experiences
- Career fields and industries
- Positions achieved
- Professional organizations
- Awards and Recognition
- Papers, Publications and/or Patents
- Offices held
- Dates corresponding
- Military experience
- Rank/rate achieved
- Active duty/Tours
- Honors and Recognition
- Dates corresponding to achievements

(continue on next page if more space is needed)

Nominee Name: _____

Professional Background/Military Service Continued (if needed)

Nominee Name: _____

OTHER ACHIEVEMENTS

List all other significant contributions and accomplishments not previously covered. You may provide a brief narrative and/or bullets to include aspects such as:

- Awards
- Public office
- Honors

(continue on next page if more space is needed)

Nominee Name: _____

Other Achievements Continued (if needed)

Nominee Name: _____

CIVIC AND COMMUNITY INVOLVEMENT

List all significant contributions and accomplishments directed toward civic and community service in the communities in which you have resided. You may provide a brief narrative and/or bullets to include aspects such as:

- Organizations
- Dates
- Charitable activities
- Offices held
- Role in activity

(continue on next page if more space is needed)

Nominee Name: _____

Civic and Community Involvement Continued (if needed)

Nominee Name: _____

FAMILY

(This information may be provided with nomination application or upon notification of acceptance into the Hall of Fame.)

List family members, including year of graduation from CHS if applicable.

- Mother
- Father
- Spouse
- Children
- Grandchildren
- Great grandchildren

(continue on next page if more space is needed)

Nominee Name: _____

ADDITIONAL SUPPORTING MATERIALS

You are encouraged to include letter of recommendation, impact statements or quotes from those who have been positively impacted by the nominee, and/or supporting materials that will help demonstrate the nature of the candidate's extraordinary achievements or role in his or her community. These may be scanned and provided as electronic attachments, or submitted by mail with your nomination. Please limit to a maximum of 5 pieces.

SAMPLE COVER LETTER

It is a unique honor and privilege for me to nominate Dr. Joe Alumnus, a former student, for induction to the CHSAA Hall of Fame. Dr. Alumnus is an outstanding candidate for the Hall of Fame because he personifies the qualifications as stated by the CHSAA:

"....The Hall of Fame inductees may be outstanding scholars, leaders.... They may have achieved great success in their chosen careers and/or make notable contributions to their communities."

Joe's academic and career success, along with his civic dedication, more than qualifies him for induction to the CHSAA Hall of Fame.

A review of his resume and information reveals a history of hard work, perseverance and dedication that has resulted in Joe being a highly respected dentist, community member, and quiet philanthropist.

Joe developed his work ethic at a young age. He worked several jobs while in high school: caddie at Vesper Country Club, McDonalds and Purity Supermarket. Vesper and Purity recognized his dedication and perseverance by awarding him scholarships for his undergraduate education at St. Anselm College. He was also able to maintain Honor Roll status and play freshman hockey in high school.

Joe's formal training for his dental career began as an undergraduate at St. Anselm College. Once again he demonstrated his perseverance by working at Purity and as a substitute teacher at CHS and Chelmsford's Middle Schools while continuing his education. He graduated in 1979 with a BA in Biology, one of just six Summa Cum Laud graduates. He was inducted into Delta Epsilon Sigma National Scholastic Honor Society, the small Catholic college's version of Phi Beta Kappa. While at St. A's he was an active participant in the Probe & Scalpel Society and the intramural hockey program. This Society is composed of students planning to attend Dental or Medical school.

Upon graduation from St. Anselm, Joe was accepted into Georgetown University's School of Dentistry. Joe's leadership and academic success continued during his four years at Georgetown. He was elected president of Georgetown's chapter of the national dental fraternity, Psi Omega, twice (Junior and Senior years). He received the Psi Omega Fraternal Achievement and Scholastic Achievement Awards after his Senior year. He was also elected to Omicron Kappa Upsilon (OKU) National Honorary Dental Society. In order to be considered for membership, a student must be a senior dental student in the top 15% of the class AND nominated/elected by dental school instructors.

Joe also worked at two dental practices in the DC area while at Georgetown, to get hands on experience. His quiet philanthropy also began while at Georgetown. He applied for, and was accepted, to participate in a Georgetown sponsored summer break dental/medical program in Latin America, Georgetown Organization for Latin American Countries (GOLAC). He was assigned to the Dominican Republic group. He describes this summer between his junior and senior year as "The best and worst experiences of my life". He gained valuable dental experience as well as observing the poverty and human suffering in the area. This experience would provide the basis for his future civic and philanthropic endeavors.

Joe's perseverance, dedication and work ethic previously described was all put to the test in 1983. He decided to open his own practice in his hometown. The risk has been an outstanding success. His practice has been recognized as: "Best of the Best" in Chelmsford/Billerica Area 11 years in a row, and the Chelmsford Independent newspaper's "Wicked Local" Best of Chelmsford Dentists and Regional Best Dental Office 2011 and 2012.

Joe has combined his professional life with his civic involvement by restoring the Smith property on Chelmsford Street. This effort resulted in a modern state of the art home for his practice and being

awarded the 2001 "Town of Chelmsford Guardian Award" for preserving a piece of Chelmsford's history. This was among the first of many more restoration projects to come.

Going to the Dominican Republic opened Joe's eyes to the blight of others. The experience has made him more aware of the needs of others enabling him to notice someone who could possibly need some assistance.

Joe runs before his day starts. Over time during these daily morning runs, he began to notice a car parked in front of the Laundromat on Chelmsford St. The car was always parked in the same place with a young woman reclined in the front seat. As the weather got cooler Joe saw that the woman was clearing condensation off of the windshield so she could watch the Laundromat TV. It got cold enough so she had to scrape the windshield. At this point Joe approached the car and spoke to the occupant. He asked, "If you had a place where you could stay for the winter with heat and electricity rent free, would you like to do it"? She asked "Is there such a place"? Joe gave her the address and name of his contractor and told her to see him. Never telling her that he owned the building. "Betty" stayed in the apartment for 6 rent-free months. This was just the opportunity she needed to work a small part-time job and find some low-income housing. This is just one example of his "quiet philanthropy".

I believe this narrative and the following information in the application clearly demonstrate Dr. Joe Alumnus's qualifications to become a member of the CHSAA Hall of Fame.